

Job Description for Recruitment



JOB TITLE	PRINCIPAL PRODUCTION TECHNOLOGIST	
LOCATION	London Office	
SUMMARY OF JOB ROLE	<ul style="list-style-type: none"> • Lead Project Teams so that results are delivered on time and on budget while maintaining RDS reputation • Participate in Peer Reviews • Development of staff, particularly Production Technologists, through active mentoring and identification of areas for further development (projects and training) • Support growth of London Office by continued fostering of relationships internally and externally • Support London Manager in identifying and planning of strategic areas for future growth • To contribute effectively to the development of RDS business within the UK and overseas with the potential to participate in future strategy development for the entire group. 	
REPORTING RELATIONSHIPS	This position reports to:	London Office Manager (currently under review)
AUTHORITIES	Post(s) report to this position:	To be confirmed
MAIN DUTIES	DESCRIPTION	
Technical	<p>Provide high level expert technical support and direction to the project teams and individuals through:</p> <ul style="list-style-type: none"> • Technical contribution in individual skill area including active involvement in peer review process • Generation of innovative and imaginative solutions to technical challenges across the organization • Provision of direction, guidance and coaching junior staff in order to ensure their technical development within area of technical expertise • Increasing awareness of technology advancements to ensure RDS has access to appropriate cutting edge technology to meet business deliverables and can continue to expand technical base to access new areas of business. <p>Working alongside peers to ensure tight technical integration and balance across the business is achieved and ensure adoption of shared best working practices.</p> <p>Chair and lead PT discipline meetings and draft technical publications as required.</p>	

Job Description for Recruitment



Quality & Project Management	<p>Ensure project work plans are created and executed effectively and in line with company policy and are revised as appropriate to meet changing needs and requirements.</p> <p>Manage day-to-day operational aspects of a project and scope as necessary.</p> <p>Accountable for the technical integrity and quality of work delivered through participation in:</p> <ul style="list-style-type: none">• Contract Review Meetings• Operations Meetings• contract review stage of projects or Reviews. <p>Where leading a project ensure a review of deliverables prepared by team is carried out before passing to client.</p> <p>Delivers and enforces high project management standards and encourage others to do likewise.</p> <p>Ensure exposure and risks on projects are minimised.</p>
Business Development	<p>Enable efficient and effective commercial business delivery through:</p> <ul style="list-style-type: none">• Working directly with the client to assess their needs and devise solutions that can be implemented successfully for them. In particular contribute to opportunity review, screening and selection as part of ongoing business activity• Building and implementing local business development strategies for clients as required• Careful and efficient project and client relationship management which results in no surprises for the client or RDS so we continue to access repeat business with the client. <p>Contribute to the development of RDS business in the UK and internationally.</p> <p>Contribute to maintaining and raising the profile of RDS as required and access new business opportunities through active networking with both existing contacts and potential new clients.</p>
People	<p>Ensure that technical mentoring and support of PT staff is performed consistently to the high standard expected.</p> <p>Lead staff effectively as required by allocating decision making authority and task responsibilities to appropriate individuals and by utilizing staff time, skills and potential effectively.</p>

Job Description for Recruitment



	<p>Work closely with project team members on development reviews and development planning for their career advancement.</p> <p>Assist in staff recruitment through the interviewing process and providing selection support.</p>
--	--

The above list of duties are not intended to be exhaustive but details the major tasks of the role

<p>HSE&Q RESPONSIBILITIES</p>	<ul style="list-style-type: none"> • Set good personal examples on HSE issues within your own areas of influence and operation. • Co-operate with RDS management in promoting, developing and maintaining a safe place of work and safe working practices and in meeting statutory health and safety requirements. • Ensuring adequate management of change, and risk assessment is applied to all aspects of well delivery, including policy dispensations. • Ensure all designs meet with RDS standards and policy, design codes and current legislation. • Be aware of the hazards in the work environment and report (or make safe if possible) any work methods, plant, equipment or conditions in their work area which they consider to be hazardous and submit suggestions to improve or remedy the situation. • Take reasonable care of themselves and others who may be affected by their actions. • Ensure the client always receives top quality reports. • Follow the RDS Business Management System to ensure quality. • Ensure that lessons learned are captured and reviewed at the start of each project.
--	---

<p>KEY INTERNAL INTERFACES</p>	<ul style="list-style-type: none"> • Interface with the London Office Manager as a direct supervisor. • Interface with global Subsurface and Wells Managers. • Interface with peers and colleagues in the discipline. • Interface with other technical staff in the pursuit of combined projects and knowledge transfer. • Interface with Technical Support to gain their assistance. • Interface with internal HSE representative.
---------------------------------------	---

Job Description for Recruitment



KEY EXTERNAL INTERFACES	<ul style="list-style-type: none"> • Current and future clients • Industry network • Universities
FINANCIAL AUTHORITIES	N/A

CAPABILITY / COMPETENCE REQUIREMENTS
The capability/competence standards detailed within this Job Profile indicate the minimum entry standards expected at recruitment and also desirable standards that would be expected of an individual who has achieved full capability / competence

Qualifications	
ESSENTIAL	Relevant degree/Masters or equivalent qualification
DESIRABLE	PhD and relevant Professional qualifications
Personal Qualities	
ESSENTIAL	<ul style="list-style-type: none"> - Excellent analytical skills - Good communication skills especially in both spoken and written English. - Sound judgement - Accountability - Real team player with excellent co-ordinating and planning skills. - Capable of handling multiple tasks simultaneously - Ability to work largely unsupervised.

APPROVAL	
Approving Line Management : Kate Gibbons	Agreed by Post Holder : N/A